***The Journey*** Job Description                                             *October 30, 2023*

**Position Title:** Director of Worship & Online Ministry

**Supervisor Title:** Lead Pastor

**Classification:** Exempt Part-Time Salaried (20 hours/week)

**Personal Characteristics:**

* Of Christian Character, who loves Jesus and desires others to know Him.
* Chemistry with other members of the team
* Self-Starter
* Ability to multi-task
* Competence to fulfill assigned tasks with the ability to adapt to growing ministry needs.
* Strong organizational and administrative gifts

**Mission:**

* Primary responsibility for leadership and creative aspects of worship (both in-person and online) at The Journey Church.

**Responsibilities:**

* **Serve as a Worship Leader** 
  + Recruit musicians and develop a worship ministry that seeks to lead God’s people into encounters with God each Sunday morning as well as at other special services as they occur. Special services may include, but are not limited to, Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve and weddings and funerals as engaged by the families.
  + Build a culture of shared worship leadership, where we have multiple gifted and able leaders. Be one of the worship leaders during regularly scheduled worship experiences.
  + Foster a team culture that enhances the gifts of the musicians. Host gatherings to foster a committed culture of leaders and connection as a team.
  + Collaborate with pastoral staff to intentionally select music appropriate with the theme of the service, as well as consider additional worship elements (i.e., dramas, dances, poems) to enhance our worship experience. Consider how our worship space may designed to enhance our connection to God.
  + Coordinate and communicate all regular and special elements of our weekly worship experiences with the persons involved.
  + Lead or coordinate rehearsal times for worship ministry and serve as the spiritual leader to musicians.
  + Develop an array of mediums (i.e., traditional, contemporary and gospel) of music to be sung during worship. Be intentional with developing a diversity of worship experiences that could include songs in multiple languages. Continually dream and implement ways and styles for our worship to reflect our multi-ethnic ministry and context in Harrisburg city.
  + Develop as a musician through personal regular practice time.
* **Lead as a Worship Director** 
  + Coordinate worship resources to ensure all materials, equipment, and facilities, are used to optimum effectiveness. If not, develop a plan to upgrade (expand or replace). Maintain the church’s music library, equipment, and instruments.
  + Develop an annual budget for worship ministries to submit to Lead Pastor. Responsible for purchasing needed supplies within set approved budgets.
  + Set up and tear down stage, as needed and serve as the point person for all stage design.
  + Support the weekly A/V needs for worship (including but not limited to: ProPresenter, Planning Center)
  + Collaborate with Technology Coordinator in the audio and visual aspects of online and in-person worship.
  + Foster an environment for creative arts expression during our Sunday worship experience.
  + Strategically incorporate the beautiful diversity of our congregation on a Sunday morning up front through readings, prayers, art expression, testimony, etc.
* **Grow Online Worship Experience and Ministry Reach** 
  + Recruit a team to be our online worship host(s) on Sunday mornings.
  + Dream and discover how The Journey’s online worship experience can grow and connect new people with Jesus.
  + Provide a ministry and pastoral presence on online platforms throughout the week (i.e., online worship moment, prayer, encouragement etc.).
  + Expand and explore digital mediums to expand the reach of The Journey’s ministry in collaboration with Technology Coordinator.
* **Team Member** 
  + Strive to develop as a servant leader through means such as worship, prayer and Bible study, and faithful stewardship of time, talent, and resources.
  + Work respectfully as a member of a team with lead pastor and other church staff in a way that will provide support for the team while helping to meet the goals and fulfill the vision and mission of the church.
  + Must arrive on time and be fully prepared for all rehearsals and meetings.
  + Serve as part of the worship design team in planning and dreaming about worship at The Journey.
  + Attend regularly scheduled staff meetings and meet regularly with Lead Pastor.
  + Other duties as assigned by the Lead Pastor.

**Ability to:**

* Must have and demonstrate a knowledge and understanding of the musical developmental stages and broad musical interests of all ages.
* Sensitivity to the meaning, the intent, and the flow of worship in the Christian community.
* Effectively lead and support the ministry of *The Journey.*
* Communicate effectively both in writing and orally.
* Be organized in the planning and leading of teams.
* Handle and appreciate constructive feedback.

**Physical Dynamics:**

* Able to meet the physical demands of an active office environment.

***The Journey*** staff must submit a PA State Police Criminal History Report, a PA Department of Human Services Certification, and an FBI Criminal History Report Check showing no reportable incidents.